## CPR Workplan as at 11 September

## Purpose:

This workplan provides an overview of reports for Corporate Policy and Resources Committee up until Annual Council May 2020..

## Recommendation:

1. That members note the report.

Date	Title	Lead Officer	Purpose of the report
7 NOVEMBER	R 2019		
7 Nov 2019	Review of Recruitment & Selection Policy	Emma Redwood, People and Organisational Development Manager	To review the council's recruitment & selection policy and update as required
7 Nov 2019	Caistor Southdale Development	Karen Whitfield, Communities & Commercial Programme Manager	To approve plans for GP and residential development
7 Nov 2019	5-7 Market Place Refurbishment	Wendy Osgodby, Senior Growth Strategy & Projects Officer	The refurbishment of 5-7 Market Place, including significant structural works.
7 Nov 2019	Locally Defined Discount for Almshouses	Alison McCulloch, Revenues Manager	Report following motion at full council for CP
7 Nov 2019	Progress and Delivery Report - Period 2 2019/20	Mark Sturgess, Executive Director of Operations	To present performance of the Council's key services against agreed performance measures and indicate where improvements should be made, having regard to the remedial action set out in the report.
7 Nov 2019	MAINTENANCE POLICY of Property & Physical Assets	Gary Reevell, Property & Assets Manager	New policy and guidance documents relating to the maintenance of WLDC property and land
7 Nov 2019	Proposed Fees & Charges 2020/21	Sue Leversedge, Business Support Team	proposed fees and charges for CP

Strategic Finance and Business Support Manager, Sue Leversedge, Business Support Team Leader  12 DEC 2019 National Non Domestic Rates, Sundry Debtors, Council Tax and Housing Benefit Overpayments Write Offs  20 Jan 2020 (this is the date of the Council decision)  9 JANUARY 2020  9 Jan 2020 Whistleblowing Policy Emma Redwood, People and Organisational Development Manager  9 Jan 2020 Review of Earmarked Reserves and Revenue Grants Unapplied  6 Feb 2020 Corporate Policy & Resources Committee Draft Budget 2020/21 & estimates to 2024/25  6 Feb 2020 Progress and Delivery Report - Period 3 2019/20  State of the Council Strategic Finance and Business Support Team Leader  Strategic Finance and Business Support Team Leader  Alison McCulloch, Revenues Manager  Alison McCulloch, Revenues Manager  Alison McCulloch, Revenues Manager  To determine the local council tax support sch 2019/20  To review the council's Whistleblowing Policy and Organisational Development Manager  To consider the proposals informed through the review of reserves process. Leader  To consider the proposals informed through the review of reserves process.  Graft budget for PC & CPR budgets 2020/21 - Business Support Team Leader  To present performance of the Council's key sagainst agreed performance measures and inventor of Operations against agreed performance measures and inventor of Operations			Leader	
12 Dec 2019 National Non Domestic Rates, Sundry Debtors, Council Tax and Housing Benefit Overpayments Write Offs  20 Jan 2020 Local Council Tax Support Scheme for 2019/20 Alison McCulloch, Revenues Manager 2019/20  3 Jan 2020 Local Council Tax Support Scheme for 2019/20 Alison McCulloch, Revenues Manager 2019/20  3 JANUARY 2020  9 Jan 2020 Whistleblowing Policy Emma Redwood, People and Organisational Development Manager  9 Jan 2020 Review of Earmarked Reserves and Revenue Grants Unapplied Support Team Leader  6 Feb 2020 Corporate Policy & Resources Committee Draft Budget 2020/21 & estimates to 2024/25 Support Team Leader  6 Feb 2020 Progress and Delivery Report - Period 3 2019/20  Mark Sturgess, Executive Director of Operations Provements should be made, having where improvements should be made.	7 Nov 2019		Strategic Finance and Business Support Manager, Sue Leversedge, Business	Forecast outturn position as at 30th September 19
Council Tax and Housing Benefit Overpayments Write Offs  20 Jan 2020 (this is the date of the Council decision)  9 JANUARY 2020  9 Jan 2020  Whistleblowing Policy  Berman Redwood, People and Organisational Development Manager  Sue Leversedge, Business Support Team Leader  6 Feb 2020  Progress and Delivery Report - Period 3 2019/20  Alison McCulloch, Revenues Manager  Alison McCulloch, Revenues Manager  To determine the local council tax support sch 2019/20  To determine the local council tax support sch 2019/20  To review the council's Whistleblowing Policy and Organisational Development Manager  Sue Leversedge, Business Support Team Leader  draft budget for PC & CPR budgets 2020/21 - Business Support Team Leader  Mark Sturgess, Executive Director of Operations  To present performance of the Council's key s against agreed performance measures and in where improvements should be made, having	12 DECEMBE	R 2019		
(this is the date of the Council decision)  9 JANUARY 2020  9 Jan 2020 Whistleblowing Policy Emma Redwood, People and Organisational Development Manager  9 Jan 2020 Review of Earmarked Reserves and Revenue Grants Unapplied Sue Leversedge, Business Support Team Leader  6 FEBRUARY 2020  6 Feb 2020 Corporate Policy & Resources Committee Draft Budget 2020/21 & estimates to 2024/25 Business Support Team Leader  6 Feb 2020 Progress and Delivery Report - Period 3 2019/20 Mark Sturgess, Executive Director of Operations  Revenues Manager  2019/20  To review the council's Whistleblowing Policy and Organisational Development Manager  To consider the proposals informed through the review of reserves process.  4 draft budget for PC & CPR budgets 2020/21 - Business Support Team Leader  To present performance of the Council's key sagainst agreed performance measures and inwhere improvements should be made, having	12 Dec 2019	Council Tax and Housing Benefit Overpayments		Report detailing debts which are irrecoverable
9 Jan 2020 Whistleblowing Policy  Emma Redwood, People and Organisational Development Manager  9 Jan 2020 Review of Earmarked Reserves and Revenue Grants Unapplied  Sue Leversedge, Business Support Team Leader  6 FEBRUARY 2020  Corporate Policy & Resources Committee Draft Budget 2020/21 & estimates to 2024/25  Budget 2020/21 & estimates to 2024/25  Progress and Delivery Report - Period 3 2019/20  Mark Sturgess, Executive Director of Operations  Whistleblowing Policy and Organisational Development the council's Whistleblowing Policy and Organisational Development Manager  To review the council's Whistleblowing Policy and Organisational Development Manager  To consider the proposals informed through the review of reserves process.  Sue Leversedge, Business Support Team Leader  To present performance of the Council's key sagainst agreed performance measures and incomplete the proposals informed through the review of reserves process.  To present performance of the Council's key sagainst agreed performance measures and incomplete the proposals informed through the review of reserves process.	(this is the date of the Council	Local Council Tax Support Scheme for 2019/20	,	To determine the local council tax support scheme for 2019/20
and Organisational Development Manager  9 Jan 2020 Review of Earmarked Reserves and Revenue Grants Unapplied Sue Leversedge, Business Support Team Leader  6 FEBRUARY 2020  6 Feb 2020 Corporate Policy & Resources Committee Draft Budget 2020/21 & estimates to 2024/25 Business Support Team Leader  Sue Leversedge, Business Support Team Leader  Sue Leversedge, Business Support Team Leader  draft budget for PC & CPR budgets 2020/21 - Business Support Team Leader  To present performance of the Council's key s against agreed performance measures and incomplete in the proposals informed through the review of reserves process.  To consider the proposals informed through the review of reserves process.  To present performance of the Council's key s against agreed performance measures and incomplete in the proposals informed through the review of reserves process.	9 JANUARY 2	2020		
Grants Unapplied  Business Support Team Leader  6 FEBRUARY 2020  6 Feb 2020  Corporate Policy & Resources Committee Draft Budget 2020/21 & estimates to 2024/25  Business Support Team Leader  Mark Sturgess, Executive Director of Operations  To present performance of the Council's key s against agreed performance measures and incomplete the process.	9 Jan 2020	Whistleblowing Policy	and Organisational	To review the council's Whistleblowing Policy
Corporate Policy & Resources Committee Draft Budget 2020/21 & estimates to 2024/25  Progress and Delivery Report - Period 3 2019/20  Sue Leversedge, Business Support Team Leader  Mark Sturgess, Executive Director of Operations  Mark Sturgess, Executive Director of Operations  draft budget for PC & CPR budgets 2020/21 -  To present performance of the Council's key s against agreed performance measures and incommendation where improvements should be made, having	9 Jan 2020		Business Support Team	To consider the proposals informed through the annual review of reserves process.
Budget 2020/21 & estimates to 2024/25  Business Support Team Leader  6 Feb 2020  Progress and Delivery Report - Period 3 2019/20  Mark Sturgess, Executive Director of Operations  Mark Sturgess, Executive against agreed performance measures and incomplete the council's key so against agreed performance measures and incomplete the council's key so against agreed performance measures and incomplete the council's key so against agreed performance measures and incomplete the council's key so against agreed performance measures and incomplete the council's key so against agreed performance measures and incomplete the council's key so against agreed performance measures and incomplete the council's key so against agreed performance measures and incomplete the council's key so against agreed performance measures and incomplete the council's key so against agreed performance measures and incomplete the council's key so against agreed performance measures and incomplete the council's key so against agreed performance measures and incomplete the council's key so against agreed performance measures and incomplete the council's key so against agreed performance measures and incomplete the council's key so against agreed performance measures and incomplete the council's key so against agreed performance measures and incomplete the council's key so against agreed performance measures and incomplete the council section to the council section the council section to the council section the council section to the council section the counci	6 FEBRUARY	2020		
2019/20 Director of Operations against agreed performance measures and incompanies where improvements should be made, having	6 Feb 2020	•	Business Support Team	draft budget for PC & CPR budgets 2020/21 - 2024/25
	6 Feb 2020	· · · · · · · · · · · · · · · · · · ·	•	To present performance of the Council's key services against agreed performance measures and indicate where improvements should be made, having regard to the remedial action set out in the report.

6 Feb 2020	Compassionate Leave Policy	Emma Redwood, People and Organisational Development Manager	To write a Compassionate Leave Policy for the council
6 Feb 2020	Budget and Treasury Monitoring Period 3 2019/20	Tracey Bircumshaw, Strategic Finance and Business Support Manager, Sue Leversedge, Business Support Team Leader	forecast outturn position as at 31st December 2019
9 APRIL 2020			
9 Apr 2020	Budget and Treasury Monitoring Period 4 2019/20	Tracey Bircumshaw, Strategic Finance and Business Support Manager, Sue Leversedge, Business Support Team Leader	to report final outturn position 2019/20
9 Apr 2020	Stress Management Policy	Emma Redwood, People and Organisational Development Manager	To review the council's stress management policy and update as required
9 Apr 2020	Officer Code of Conduct	Emma Redwood, People and Organisational Development Manager	To review the officer code of conduct and update as required